



MEETING DATE: December 3rd, 2024

TO: Mayor and Members of Council
FROM: Jeff Little, Director of Public Works
REPORT NO.: PW-20-2024
SUBJECT: Activity Report

RECOMMENDATION:

THAT Report No. PW-20-2024 be received for information.

COMMENTS:

Roads Operation and Maintenance:

- The Township is ready for winter operation. The winter season is defined as November 15th to April 15th.
- Arrangements are being made to lease equipment for the winter maintenance of sidewalks in Granton and Clandeboye. There will be seasonal staff to operate the equipment.
- New grader has been received and is in the fleet.
- The new utility truck has been received and is in the fleet.
- Staff assisted in putting up and taking down of the Veterans banner.
- Christmas lights have been installed as the year before.
- Christmas Tree recycling has been arranged, Granton and Lucan, same as last year.
- Yard Waste program will finish second week of December.
- Fall grading of the gravel roads is ongoing as weather permits.
- Paul Grosvenor completed sidewalk winter maintenance training put on in Southwest Middlesex.

Water

- Ministry annual inspection has been completed. Our rating was 98%, which is extremely good. Inspection is available for review. The main request was an alarm be installed on the water tower entrance.

Waste Water

- The design stage of the expansion nears completion. Some minor electrical design still finishing. The project is on hold until the new year. The next step will be preparing a tender on direction from council.

Development

- The Timber Ridge pre-servicing agreement has slowed. A second engineering submission still needs to come back to the Township for review.
- Meeting with MTO early October. This included Dillon Consulting. To open the discussion of urbanizing a section of Richmond from Saintsbury Line to Olde Clover

- Off Site work for the Development at 252 Butler has been completed, Chestnut has been repaved. The development is moving to building permits.

Drainage

- Spriet Associates and I inspected the Whitfield drain from Saintsbury Line to Campanale Way. The drain is in very good shape. There were 4 items to follow up on from the inspection. From Beech to Campanale needs a contractor to take out some larger trees (staff can do the rest of the drain), there is some erosion at the culvert located at Lewis Ave, 2 minor areas have sediment to address and the gabion baskets located at Saintsbury Line need to be reset.
- Nagle Drain is going out to tender and the Whitfield drain improvement will tender after the 3rd reading of the by-law scheduled for Dec 17th.

Other:

- Road closure and detour documents have been submitted for the Santa Clause Parade.
- Met with MTO (CAO/Mayor attended as well) on the extension of the connecting link, October 24th. The MTO is to follow up, to open the lines of communication. So far, no follow up.
- The engineering of the Nicoline lot is near completion. Still want to move forward on the sale this year.
- The sanitary issue at 315 Main Street was finally resolved. The owner, the Township and the MCEP are satisfied on the cleanup. There was an electrical issue in 315's pumping station.
- The Utility agreement with NFTC has been confirmed. In my report I listed the \$10,000 security as a blanket security. That is not the right description. Council approved moving forward with the agreement with the \$10,000 security in place. For council information, there will be a \$10,000 security in place for the work that is to be done. Once inspected, the security can be reduced to \$3500 to be held for the term of the contract. The contract does not allow for expansion of the system. The area that NFTC will be servicing is limited. NTTC will be installing approximately 3km of fiber in Township ROW.
- Staff and I attended the joint AORS meeting held in Thorndale on Oct 25th.

Jeff Little

Jeff Little, Director of Public Works